



## DEPARTMENT OF INNOVATION AND TECHNOLOGY

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### Technology Donation Policy

The Carson City School District (CCSD) continually seeks to expand the technology resources available to students and teachers. Computer donations are a great source of low-cost technology, but in order to maintain network security, data integrity, student safety, and to properly support technology within the CCSD environment, a number of critical items need to be considered.

#### General:

- All technology donations must be approved by the Department of Innovation and Technology (DoIT).

#### Staff Computers:

- CCSD has standardized on Dell OptiPlex and Latitude computers. Standardizing allows DoIT to negotiate better pricing on computer purchases, maintain certified technicians on staff to maintain and repair computers without voiding the manufacturer's warranty and maintain a supply of spare parts to reduce the time it takes to repair computers.
- Donated computers must meet the following minimum technical specifications.

<b>Make</b> (Recommended)	Dell
<b>Model</b> (Recommended)	OptiPlex, Latitude
<b>Processor</b>	Intel i3
<b>RAM</b>	4GB
<b>Hard Drive</b>	256GB
<b>Ethernet</b>	100/1000
<b>Wireless</b> (Laptop)	Dual Band 802.11 a,b,g,n
<b>Operating System</b>	Windows 7 Pro (64Bit) or Newer
<b>Age</b>	3 years old or newer

**Student Computers:**

- CCSD does not accept student computer donations of any kind. This is necessary to maintain legal compliance with federal laws and to help keep our students safe while using Internet resources.

**Monitors, Printers and other peripherals:**

- Monitors must be LCD or LED flat screens; no CRT's will be accepted. Monitors must also be a minimum of 19", measured diagonally.
- CCSD does not accept donated printers due to the district consolidation project and printing contracts.

**Tablets:**

- CCSD has standardized on Samsung Galaxy tablets. Donated tablets must meet the following technical specifications.

<b>Make</b>	Samsung
<b>Model</b>	Galaxy
<b>Operating System</b>	6.0 (Marshmallow) or newer
<b>Age</b>	3 years old or newer
<b>Wireless</b>	Dual Band 802.11 a,b,g,n

**Software:**

- Donations must include any relevant license documents, original media provided by the publisher, any related support documentation, and proof of purchase. DoIT will confirm that the software meets our current standards and is supported with respect to our network, computers, and support processes, and will discuss with the receiving school if there are any additional requirements for installation.